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## Cabinet Procurement Committee

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THURSDAY, 25TH NOVEMBER, 2010 at 18:00 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, LONDON N22 8LE.

MEMBERS: Councillors Goldberg (Chair), Bevan, Kober and Reith

### **AGENDA**

**1. APOLOGIES FOR ABSENCE** (if any)

**2. URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. Late items will be considered under the agenda item where they appear. New items will be dealt with at item 7 below. New items of exempt business will be dealt with at item 12 below.

**3. DECLARATIONS OF INTEREST**

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

**4. MINUTES**

To confirm and sign the minutes of the meeting of the Procurement Committee held on 21 October 2010.

**5. DEPUTATIONS / PETITIONS / PRESENTATIONS / QUESTIONS**

To consider any requests received in accordance with Standing Orders.

**6. AWARD OF CONTRACT FOR THE HARINGEY'S YOUNG PEOPLE'S SUBSTANCE MISUSE SERVICE**

(Report of the Director of Urban Environment): To seek approval to award the contract for the provision of the Young People's Substance Misuse Service.

**7. NEW ITEMS OF URGENT BUSINESS**

To consider any items admitted at 2 above.

**8. EXCLUSION OF THE PRESS AND PUBLIC**

The following items are likely to be the subject of a motion to exclude the press and public as they contain exempt information which either relates to the business or financial affairs of any particular person (including the Authority holding that information) or the amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods and services.

Note by the Head of Local Democracy and Member Services

Item 9 allows for the consideration of exempt information in relation to item 6 which appears earlier on the agenda.

**9. AWARD OF CONTRACT FOR THE HARINGEY YOUNG PEOPLE'S SUBSTANCE MISUSE SERVICE**

(Report of the Director of Urban Environment): To seek approval to award the contract for the provision of the Young People's Substance Misuse Service.

**10. STRATEGY FOR THE IMPLEMENTATION OF CONSTRUCTION RELATED CONSULTANTS SERVICES 2011 FRAMEWORKS**

(Report of the Director of Corporate Resources): To seek approval to the proposed strategy and, through collaboration with other local authorities in London, to implement a replacement of the current construction related consultant services framework agreement.

**11. FRAMEWORK AGREEMENT FOR CONSERVATION BUILDING CONSTRUCTION - CORRECTION TO RECORD OF FRAMEWORK AWARD**

(Report of the Director of Corporate Resources): To seek approval to amend Minute PROC112 2009/10 of the Procurement Committee meeting on 27 April 2010 by correcting the name of a contractor included on the Framework Agreement for Conservation Building Construction.

## **12. NEW ITEMS OF EXEMPT URGENT BUSINESS**

To consider any items admitted at 2 above.

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and Member Services  
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17 November 2010

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**MINUTES OF THE CABINET PROCUREMENT COMMITTEE**  
**THURSDAY, 21 OCTOBER 2010**

***Actions arising from Cabinet Procurement Committee are monitored and progress reported by Corporate Procurement. Officers must therefore ensure that all actions assigned to them, are fully addressed and signed off with the Contracts Management Officer in the Corporate Procurement Unit.***

Councillors \*Goldberg (Chair), \*Bevan, \*Kober and Reith.

\*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC45.	<b>APOLOGIES FOR ABSENCE</b> (Agenda Item 1)  An apology for absence was submitted by Councillor Reith.	
PROC46.	<b>MINUTES</b> (Agenda Item 4)  <b>RESOLVED</b>  That the minutes of the meeting held on 16 September 2010 be approved and signed.	HLDMS
PROC47.	<b>COMMUNITY SAFETY CCTV MANAGEMENT AND OPERATION</b> (Report of the Director of Urban Environment - Agenda Item 6)  The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.  We noted that the report sought our approval to the award of a contract for a fully managed Community Safety CCTV surveillance contract for a period of two years with the option to extend for two years.  <b>RESOLVED</b>  That in accordance with Contract Standing Order 11.01(b) approval be granted to the award of a fully managed Community Safety CCTV surveillance contract to NSL on the terms set out in the Appendix to the interleaved report for a period of two years with the provision to extend for a further two years.	DUE
PROC48.	<b>PROPOSED PROCUREMENT PROCESS FOR FRAMEWORK AGREEMENTS FOR THE PROVISION OF CONSTRUCTION RELATED CONSULTANCY SERVICES</b> (Report of the Director of Urban Environment - Agenda Item 7)  The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.	

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	<p>We noted that the sought our approval to procure specialist surveying services via a direct call off or mini competition within the City West Housing Trust Limited framework agreement. We also noted that these services would provide data that would inform the investment decisions for Year 4 and 5 of the Decent Homes programme. It would also provide key data to construct an updated 30 year investment plan.</p> <p>We noted that the future funding of the Decent Homes programme was facing some uncertainty and thus the spend should only be incurred once funding was confirmed.</p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. That in accordance with Contract Standing Order 11.03 approval be granted to the procurement of professional surveying services for Years 4 and 5 of the Decent Homes Programme via a direct call off or mini competition within the City West Housing Trust Limited framework arrangement.</li> <li>2. That authority to award the subsequent contract be delegated to the Director of Urban Environment but that no contract be awarded unless funding for the Decent Homes programme has been confirmed.</li> </ol>	<p>DUE</p> <p>DUE</p>
<p><b>PROC49.</b></p>	<p><b>APPROVAL OF THE COUNCIL'S NEW PERSONALISED PURCHASE FRAMEWORK</b> (Report of the Director of Adult, Culture and Community Services - Agenda Item 8)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report followed our decision vide Minute PROC.86 – 2009/10 to develop in principle a Personalised Purchase Framework, which would enable residents exercising a Personal Care Budget to choose and commission the suppliers and services they wanted to deliver their services. In line with that decision officers had been developing the processes, documentation and support functions needed to deliver the personalised framework of purchasing care and support services.</p> <p>We also noted that the framework related to the individual contract between a resident with a Personal Care Budget and the supplier(s) from whom they chose to commission and purchase. In line with the aims of the Government's Transforming Social Care programme, including the requirements of statutory guidance issued by the Department of Health, future contractual arrangements for Council funded social care services would no longer be between the Council and suppliers but rather between residents and the suppliers from whom they chose to commission and purchase their services. However, the report</p>	

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	<p>described the support arrangements that it was proposed the Council should offer residents under the Purchase Framework, to ensure they had access to a choice of good quality suppliers as well as mechanisms that would help them address any problems or weaknesses they experienced in the delivery of the services they purchased using their personal care budget.</p> <p>The report sought our agreement to adopt and introduce a new Personalised Purchase Framework and also sought our approval of a waiver of Contract Standing Order 6.05 (Requirement to Tender) to allow the provision of services from the Council's two existing block contracted suppliers of domiciliary care for up to 12 months after the implementation of the Personalised Purchase Framework.</p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. That approval be granted to the Personalised Purchase Framework as detailed in the interleaved report covering the delivery of services and products for residents using a personal care budget.</li> <li>2. That in accordance with Contract Standing Order 7.02 approval be granted to a waiver of Contract Standing Order 6.05 to permit the purchase of 35,000 care hours from both London Care and Seva Care, the Council's two existing block contracted suppliers of domiciliary care, on the terms set out in the exempt Appendix to the interleaved report on the grounds that it was in the Council's overall interest.</li> <li>3. That pursuant to 2 above and in accordance with Contract Standing Order 11.03 approval be granted to the purchase of 35,000 hours of care from Seva Care and 35,000 hours of care from London Care in 2011/12 in line with the terms set out in the exempt Appendix to the interleaved report.</li> <li>4. That it be noted that the Personalised Purchase Framework would initially be applied to domiciliary care suppliers and other suppliers who delivered support and services to people living in their own home by April 2011 but subject to it being determined by the Director of Adult, Culture and Community Services and the Head of Procurement that the Framework was working effectively, it would be rolled out throughout 2010/11 and 2011/12 to all other service sectors, including residential care.</li> <li>5. That in accordance with 4 above authority to apply the new Personalised Purchase Framework to services and supplies within the scope of the report be delegated to the Director of Adult, Culture and Community Services in consultation with the Cabinet Member for Adult and Community Services.</li> <li>6. That approval be granted to the Personalised Purchase Framework detailed in the interleaved report being used by the</li> </ol>	<p></p> <p>DACCS</p> <p>DACCS</p> <p>DACCS</p> <p></p> <p>DACCS</p> <p>DACCS/ DCYPS</p>
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	<p>Children and Young People's Directorate in relation to the purchase of domiciliary care services for children.</p> <p>7. That authority to determine how the new framework was to be applied within their Directorate, taking account of the outcome of the assessments detailed in 4 above be delegated to the Director of the Children and Young People's Service in consultation with the Cabinet Member for Children's Services.</p>	DCYPS
<b>PROC50.</b>	<p><b>SUPPORTING PEOPLE CONTRACTS WAIVER AND AWARD - VOLUNTARY SECTOR (BME ORGANISATIONS)</b> (Report of the Director of Adult, Culture and Community Services - Agenda Item 9)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that approval was sought to a waiver of Contract Standing Order 6.05 (Requirement to Tender) and to the award of a one year contract with the possibility of a one year extension for the provision of floating support services provided by 10 voluntary Black and Minority Ethnic Organisations as permitted under Contract Standing Order 7.03 (a). The waiver was sought on the grounds that the nature of the market for the services being provided had been investigated and was demonstrated to be such, that a departure from the requirements of Contract Standing Orders was justifiable because there were limited numbers of providers for each respective client group and the existing providers were recognised as being the definitive providers.</p> <p><b>RESOLVED</b></p> <p>1. That in accordance with Contract Standing Order 7.02 approval be granted to a waiver of Contract Standing Order 6.05 to permit the award of contracts for the provision of floating support services as detailed in the interleaved report.</p> <p>2. That in accordance with Contract Standing Order 11.03 approval be granted to the award of contracts to the following organisations on the terms and conditions set out in the appendix to the interleaved report -</p> <p>Cypriot &amp; Elderly Disabled Group  Cypriot Community Centre  Embrace UK Community Support Centre  Haringey Chinese Community Centre  Haringey Somali Carers Trust  Haringey Somali Community &amp; Cultural Centre  Kurdish Advice Centre  Kurdish Community Centre  Travellers Outreach Project  Turkish Cypriot Womens Project</p>	<p>DACCS</p> <p>DACCS</p>



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	<p>3. That it be noted that the cost of the contracts would be met from the Supporting People Programme Grant.</p>	
PROC51.	<p><b>SUPPORTING PEOPLE - WAIVER AND AWARD OF CONTRACTS - OLDER PERSONS SERVICES (EXTERNAL)</b> (Report of the Director of Adult, Culture and Community Services - Agenda Item 10)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person. An amended version of the Appendix with an additional table was laid round.</p> <p>We noted that approval was sought to a waiver of Contract Standing Order 6.05 (Requirement to tender) as permitted by Contract Standing Order 7.02(a) and to the award of thirteen one year contracts with the possibility of a one year extension for the provision of accommodation based and floating support services for vulnerable elderly people. The waiver was sought on the grounds that it was in the Council's overall interest.</p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. That in accordance with Contract Standing Order 7.02 approval be granted to a waiver of Contract Standing Order 6.05 to permit the award of contracts for the provision of accommodation based and floating support services for vulnerable elderly people as detailed in the interleaved report.</li> <li>2. That in accordance with Contract Standing Order 11.03 approval be granted to the award of contracts to the following providers and their respective scheme/services on the terms and conditions set out in the appendix to the interleaved report -</li> </ol> <p><b>ASRA Greater London Housing Association</b>  ASRA Greater London – long term  <b>Christian Action Housing Association</b>  Rosecroft  John Aldis House  <b>EPIC Trust</b>  Swallow House  <b>Hanover Housing Association</b>  Edmansons Close  <b>Hill Homes</b>  Nuffield Lodge  <b>Hornsey Housing Trust</b>  Abyssinia Court  Margaret Hill House  Olive Tree House  Palm Tree Court  Sheba House</p>	<p>DACCS</p> <p>DACCS</p>

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	<p>Floating Support Service  <b>Methodist Homes Housing Association</b>  The Paddock  <b>Metropolitan Support Trust (Contract 1)</b>  Cherry Tree House  Passmore Edwards House  Sylvia Lawlor House  <b>Metropolitan Support Trust (Contract 2) - formerly L&amp;Q</b>  Amelia House-Ravensdale  Cozen Court  Jubilee Court  The White House  (floating support service)  <b>Notting Hill – (formerly Presentation)</b>  Clive Lloyd House  <b>Sanctuary Housing Association</b>  Claudia Jones House and Redruth  <b>Viridian (formerly Servite Homes)</b>  Ashling House  Jubb Powell  Servite House  <b>Willow Housing and Care</b>  Portland Place</p> <p>3. That it be noted that the contracts would be awarded for a period of one year with the possibility of a one year extension and that the cost would be met from the Supporting People Programme Grant.</p>	
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The meeting ended at 18.35 hours.

JOE GOLDBERG  
Chair



**Haringey** Council

*Reports which are for general public release must be classified as 'public'; those which are not for general public release must be classified as 'exempt' or 'confidential'. See the Section of the Guidance on **Classification of Reports**.*

Agenda item: *Leave this space blank for Committee Secretariat support staff to complete*

**[No.]**

**Cabinet Procurement Committee on Thursday 25<sup>th</sup> November 2010**

Report Title:

Award of Contract for the Haringey Young People's Substance Misuse Service:

Report authorised by **Niall Bolger, Director of Urban Environment, Urban Environment Directorate.**

Contact Officer: Andrew James, Acting DAAT Programme Manager.

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Wards(s) affected: **ALL**

Report for: **Key decision.**

**1. Purpose of the report (That is, the decision required)**

1.1 To seek Members' agreement to award the contract for the provision of the Young People's Substance Misuse Service.

**2. Introduction by Cabinet Member (if necessary)**

2.1 Haringey Drug and Alcohol Action Team (DAAT) are responsible for commissioning services for adult drug and alcohol misusers in the borough. The Children and Young People's Service has responsibility for commissioning of the services for under 18 year olds. The tender has been overseen and undertaken as a joint venture and an example of joint commissioning. The process has been ably supported through NHS Haringey representation, Safer and Stronger Communities leadership, and the council's procurement, HR, legal and financial teams

The emphasis of this service is provided to ensure effective and early access to services for those groups of young people who are identified as most at risk. Through these strong links with our partners, it has a major effect in improving the lives of Young People and in reducing crime in the borough. I fully support the recommendation to award these contracts as outlined in paragraph 4 of this report.

Counsellor Vanier, Cabinet Member for Community Safety and Cohesion

### **3. State link(s) with Council Plan Priorities and actions and /or other Strategies:**

3.1 Haringey Young People's Substance Misuse Service will provide targeted and specialist interventions to young people based on a centrally managed but community focused service model. It will utilise generic substance misuse workers, working out of relevant services for children and young people, within borough wide networks.

3.2 The provision of this scheme contributes to all five of the London Borough of Haringey Council's priorities.

3.2.1 A Better Haringey

3.2.2 A Thriving Haringey

3.2.3 A Caring Haringey

3.2.4 A Greener Haringey.

3.2.5 Driving change, improving quality.

3.3 The provision of this service contributes to the London Borough of Haringey Council's strategies

3.3.1 **Community Strategy** - The provision of the Young People's Substance Misuse Service links to the Council's Community Strategy through complying with the Council's priorities for Safer for all; Healthier people with a better quality of life and customer focus through reduction in crime and drug and alcohol misuse. There was also involvement from young people in the tender process.

3.3.2 **Wellbeing Strategic Framework** - complying with the Framework's:

- To promote healthy living and reduce health inequalities in Haringey by reducing the harm caused by drugs and alcohol.
- To promote opportunities through social re-integration of young offenders and reducing the fear of crime.
- To encourage opportunities for active living including getting involved, influencing decisions and volunteering through Service User involvement in the Tender Process.

3.3.3 **Children's and Young People's Plan** - complies with the plan's requirement to safeguard through identification and subsequently acting upon the impact that substance misuse has on a child or young person. It also offers early intervention for those 18-21 years of age into treatment, employment, training and education.

3.3.4 **Safer for all (Safer Communities Plan)** - complies with the plan's priority on:

- Drugs and Alcohol – Prevention and effective treatment by targeting services within the Criminal Justice sector, by delivering holistic services and reducing drug misuse.
- Reducing re-offending by Young People by supporting offenders and ex-offenders

into sustainable social re-integration.

**3.3.5 Homelessness Strategy** - complies with the strategy as drug use can lead to anti-social behaviour and subsequent loss of accommodation for the most complex cases.

**3.4 Use of Resources** - The Drug and Alcohol Action Team (DAAT) is made up of staff from the Council and the PCT and reports to a partnership board with representation from the PCT, Metropolitan Police, London Probation Service/National Offender Management Service, Voluntary Sector, National Treatment Agency and Job Centre Plus. The DAAT undertake an annual needs assessment for young people in the borough, in co-operation with the Children and Young Peoples Service, to identify future service requirement and effectively target support. This assessment, in conjunction with a Young Peoples consultation, was the basis of the service specification supplied to potential tenderers.

**3.4.1 Value for money** – The tender evaluation has adhered to the Council's Supplier Selection Policy and the recommendation is based on the most economically advantageous bid. The Contracts will be performance managed with the providers through setting clear performance measures in the contract and discussed in quarterly contract meetings. The providers are required to participate in monthly performance management meetings and provision of action plans to correct any deviation from the contract.

**3.4.2 Property Assets** - The project is looking for the provider to supply the property that the programme will operate from as part of the bid, moving property maintenance and liability to the provider. The current Young Peoples service operational building is leased by the provider from the council, this will cease. Additional aspect to the contract is the sustainability clause which all DAAT contracts contain since April 2010

**3.4.3 Risk Management** - As part of the process the Tenderers were requested to provide a project plan to cover the period prior to commencement of contract. The successful Tenderers plans will be the foundation of a partnership plan to ensure the contract commences on time, to quality expectations and on budget. The management of the contract is covered in the summary aspect of this report.

#### **3.4.4 Staff/Workforce**

Staff/workforce evaluation was undertaken through method statement and at interview. All staff will be employed by the successful Tenderers. The DAAT expects that all services will be provided with due consideration to the diverse needs in the borough of Haringey.

## **4. Recommendations**

**4.1** That Members agree to award of the contract for Haringey's Young People's Substance Misuse Service to Tenderer B for a period of 12 months, with an option to extend for a further period of up to 24 months, for the sum of £260,082.62 per annum; and that this contract award will be paid from the Young People's component of the Pooled Treatment Budget and a commitment from the Adult Pooled Treatment Budget. The contract to commence on April 1<sup>st</sup> 2011.

4.2 That it be noted that the cost of the contract will be met from partnership budgets, this being external grants given to the partnership for this purpose. These being the Young People's component of the Pooled Treatment Budget and the Adult Pooled Treatment budget, hosted by NHS Haringey. Any variance in the allocated grants will be reflected in the annual cost of the contract.

## **5. Reason for recommendation(s)**

5.1 The recommendation for the contracts awards is made on the basis of the bid which is the most economically advantageous and not simply the lowest tender.

5.2 The Contract is awarded to the Tenderer with the highest combined score for cost and quality, across a single Lot.

## **6. Other options considered**

6.1 The current Young People's Substance Misuse Service contract terminates on 31<sup>st</sup> March 2011 after a one year's extension. In line with the Council's Contract Standing Orders the Young People's Substance Misuse Service was required to be re-tendered.

## **7. Summary**

7.1 Haringey Young People's Substance Misuse Service will provide targeted and specialist interventions to young people based on a centrally managed but community focused service model. It will utilise generic substance misuse workers, working out of relevant services for children and young people, within borough wide networks

7.2 The specification includes:

- Targeted provision to young service users
- Specialist treatment provision to young substance users
- Targeted provision to children of substance misusing parents who may be at risk themselves of substance misuse
- Support, advice and information to parents of young substance users
- Support, advice, consultation and training to other professionals working with children and young people

7.3 Service user groups covered by the specification

- Children and young people up to and including 18 years old who are at risk of substance misuse;

- Young people up to and including 18 years old who are identified as having substance misuse problems;
- Transitional group of 18-21 year olds where it has been agreed that interventions should be provided in a young people's setting;
- Parents and wider family members who require information and support around their children's substance misuse;
- Professionals requiring consultation, advice and training.

7.4 The aspects of Haringey's Young People's Substance Misuse Service consisted of a single lot.

7.5 The service's main funding is from an annual grant from the Department of Health. This grant is facing a reduction over the next year.

7.6 The Pooled Treatment Budget commitment is the provision of the transitional group and the parent and wider family members' advice. This budget is facing a decrease for 2011/12.

7.7 The contracts will include a clause that in the event of decreases in the funding of both or in either the Young People's Pooled Treatment Budget or the Adult Pooled Treatment Budget, the contract shall be adjusted accordingly.

7.8 The Contracts will include a clause that in the event of the cessation of funding of both or either of the Young People's Pooled Treatment Budget or the Adult Pooled Treatment Budget, the contract shall be terminated at the end of available grant funds.

7.9 The Contracts will be robustly performance managed with the providers through quarterly contract meetings.

7.10 The performance data will be from the National Treatment Agency's (NTA) National Drug Treatment Monitoring System (NDTMS) and additional supporting local data. Financial data will be from LBOH SAP system.

7.11 The Young Peoples Substance Misuse Commissioning Group, a partnership board, monitors the performance of the Young Peoples Substance Misuse Service. This board reports to the Safer Communities Executive Board (SCEB), the Drugs and Alcohol Action Team Board and the Children's Trust.

7.12 The providers will participate in monthly borough wide DAAT performance management meetings.

7.13 The open tender procedure was followed in accordance with Contract Standing Orders. This was a domestic tender advertised in The Guardian national newspaper and its related website on the 1<sup>st</sup> July 2010.

7.14 There were 5 actual tenders received.

7.15 The Tenders were evaluated against Cost (40%) and Quality (60%). The Quality score and the Cost Score were added together to give an overall score per Tenderer. The contract is awarded to the Tenderer with the highest score.

7.16 All Tenderers passed the financial soundness evaluation.

7.17 A ratio for each tendered price, from the tendered schedule of rates, was created by dividing all tendered prices into the lowest cost tender. This ratio is multiplied by the weighting (40%) to give a cost score for each Tenderer.

7.18 Quality was measured against the criteria of clinical governance; service delivery and care pathways; workforce development; capacity; collaborative working and service user involvement; and technical and information requirements.

7.19 Each quality criterion was evaluated through the method statement (35%), company questionnaire (20%) and presentation and interview (5%) based on the following criteria.

Criteria	Weighting
Method Statement	35%
Quality and Clinical Governance	150 pts
Service Delivery and Care Pathways	150 pts
Workforce Development	100 pts
Capacity	60 pts
Collaborative Working and Service User Involvement	60 pts
Technical and Information Requirements	30 pts
Company Questionnaire	20%
Contractual Matters	125 pts
Sustainability	125 pts
Safeguarding	125 pts
Health and Safety	125 pts
Technical and Professional	125 pts
Quality Assurance	125 pts
Equal Opportunities	125 pts
Presentation	5%
Total	60%

7.20 The scores from evaluation of each quality criterion were added together to give the quality score. Quality was measured out of 60 to account for quality weighting (60%)



## **8. Chief Financial Officer Comments**

8.1 The cost of this contract can be met from external grant funding. As the level of external funding available for future years remains uncertain following the CSR announcement on 20th October, the contract contains provisions that allows it to be adjusted or terminated as necessary in the event of grant funding ceasing.

## **9. Head of Legal Services Comment**

9.1 Urban Environment Directorate seeks an award of contract in respect of the Young People's Substance Misuse Contract.

9.2 The service is not considered a priority activity service under the Public Contracts Regulations 2006 so it was not necessary to carry out a European tendering exercise.

9.3 A domestic tender exercise was carried out utilising an open tender procedure, pursuant to CSO 6.05 (requirement to follow a competitive tender process).

9.4 Urban Environment Directorate wishes to award a contract to the tenderer identified in Part B of this report. The recommendation is made on the basis of most economically advantageous tender in accordance with CSO 11.01 (b).

9.5 Because of the value of the contract the award must be approved by Cabinet Procurement Committee in accordance with CSO 11.03.

9.6 The Head of Legal Services confirms that there are no legal reasons preventing Members from approving the recommendations in this report.

## **10. Head of Procurement Comments**

10.1 The recommendation is in line with the Procurement Code of Practise

10.2 The market has been fully tested by the use of a competitive tendering process to ensure Value for Money is achieved for the council.

10.3 Contract management arrangements have been put in place to ensure contract compliance.

10.4 The contract has been structured to allow for any funding reductions to be accommodated, mitigating any financial risk to the council.

## **11. Equalities and Community Cohesion Comments**

- 11.1 Equality considerations were considered throughout the tender process; an equalities impact assessment was conducted through specialist evaluation and in the quality evaluation in aspects of workforce development; capacity (access and engagement); collaborative working and service users.
- 11.2 The Haringey Young People's Substance Misuse Service is a positive action service that addresses the specific needs of those Haringey residents under 18 and those age 18 -21 who are in transition between young People and Adult treatment services who have drug misuse or who are at risk from the hidden harm of parental substance misuse. This client group contains some of the most disadvantaged of Haringey communities and includes a group of with complex needs and issues. The service will also be required to contact and engage other vulnerable groups such as women, family members, the homeless, those with mental health issues and those in social care services/environments.
- 11.3 The Equalities Team carried out the Equalities Specialist Evaluation of all tenders

## **12. Consultation**

- 12.1 The Young Peoples Substance Misuse Service specification was devised following consultation by the DAAT with a group of 30 young people, including 7 current service users of the Youth Offending Service and 11 from the Pupil Support Centre.
- 12.2 The Model of Care is outlined by the National Treatment Agency and in line with "Every Child Matters".
- 12.3 The Young People's Substance Misuse Service tender evaluation panel consisted of council officers, from Children and Young People's Services and the DAAT and managers from the Haringey NHS. A specific question was evaluated solely by a group of young people.
- 12.4 London Borough of Haringey's Procurement Team supported and advised on the process throughout the tendering.
- 12.5 Specialist evaluation was undertaken by London Borough of Haringey's Finance, Health and Safety, Procurement, Safeguarding, Sustainability and Equalities teams

### **13. Service Financial Comments**

- 13.1 The full cost of funding the scheme depends on the Government grant and the estimated cost of the initial 12 months requested may vary due to the nature of the funding from the government. The management of this is outlined in this report's points 7.7 -7.8.
- 13.2 The budget for each year is approved on the understanding that the work will continue to deliver against the targets and milestones set in the contracts and DAAT Performance Management Group. The monitoring of the service is outlined in this report's points 7.10 -7.12.
- 13.3 The Pooled Treatment Budget (PTB) is comprised of different funding streams from the Dept of Health and Home Office. The funding is for drug and alcohol services which are commissioned by the Joint Commissioning Manager and over seen by senior representatives from all the partnership bodies. There is a requirement for the PTB to fund treatment and advice services for individuals over the age of 18. Confirmation of the annual funding for the forthcoming financial year is given in December and any changes to funding will be made at this time.
- 13.4 The Young People's Pooled Treatment Budget (YPPTB) is a separate amount from the national budget allocated specifically for services for those under 18 years of age. The funding is for drug and alcohol services which are commissioned by the Young People's Substance Misuse Commissioning Manager and over seen by senior representatives from all the partnership bodies. There is a requirement for the YPPTB to fund treatment and advice services for individuals under the age of 18. Confirmation of the annual funding for the forthcoming financial year is given in December and any changes to funding will be made at this time.

### **14. Use of appendices /Tables and photographs**

#### **14.1 Part B**

### **15. Local Government (Access to Information) Act 1985**

- 15.1 Procurement Committee Report – 25<sup>th</sup> November 2010
- 15.2 The following background papers were consulted in the preparation of this report:
- 15.2.1 Contract Specification and other contract documentation
- 15.2.2 Tender and Tender support documents returned by the five Tenderers
- 15.2.3 Evaluation assessments and other relevant papers and files

15.2.4 Haringey YP Needs Assessment 2010

15.2.5 Haringey DAAT Needs Assessment

15.2.6 Haringey Young People's Consultation Report 2009/10

15.3 This report contains exempt and non-exempt information. Exempt information is contained in Part B of this report and NOT FOR PUBLICATION. The exempt information is under the following category (identified in the amended schedule 12A of the Local Government Act 1972) (3) Information relating to the financial or business affairs of any particular person (including the authority holding that information)

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